

# LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue

Lake Bluff, Illinois 60044

## NOTICE OF BUILDING AND GROUNDS COMMITTEE

The Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

### Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee Wednesday, September 4 at 4 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at [rgrassi@lakeblufflibrary.org](mailto:rgrassi@lakeblufflibrary.org). For any other questions, contact at Renee Grassi at 847-234-2540.

### **AGENDA**

I. Call to order

II. Roll Call

III. Public Comment

IV. **ACTION:** Vote to approve Building and Ground Committee Meeting minutes from August 14, 2024

V. New Business

- a. Update: Village/Library IGA negotiations
- b. Update: Finance Committee and plans for Levy for FY25-26 Budget Year
- c. Director Recommendations for Transition Planning
  - a. Scope of Interim Director
  - b. IGA negotiations
  - c. Strategic Facilities Plan
  - d. Building Signage Project (grant funded)
  - e. Community Engagement video series (grant funded)
  - f. Small building tasks and maintenance needs during interim
  - g. Invoices from Museum re: cleaning service for FY23-24 and FY24-25
  - h. Other items for planning
- d. Library Director Updates
  - a. Concrete work by Village of Lake Bluff
  - b. Sprinkler issues North Side of the building
  - c. Message from Mary Dahlman

VI. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

VII. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the September 4, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 1 pm on September 4, 2024.