

LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue Lake

Bluff, Illinois 60044

NOTICE OF BUILDING AND GROUNDS COMMITTEE The

Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee Wednesday, July 10 at 4 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234- 2540.

AGENDA

I. Call to order-Trustee Jerch called the meeting to order at 4:05

II. Roll Call-Attending are Trustees Jerch, Jardine and Shaul as well as Library Director Grassi

III. Public Comment-None

IV. **ACTION:** Vote to approve Building and Ground Committee Meeting minutes from June 12, 2024- Jardine moved to approve, Shaul all "aye" to approve.

V. New Business

a. Asbestos Remediation of Staff Entrance Corridor: review project plan and pricing-Meeting with MCS regarding asbestos remediation. The back entrance cost is \$2,500. This includes:

-Mgmt of bid, incl. Creating bid docs with drawings and scope of work

-Identify qualified contractors (at least 3)

-Supervision on site during work

-Specific dumpster for asbestos (requires permit)

Renee already signed the contract for scope of work but we can wait to begin until we hire a building manager.

b. Carpeting Project: Review B&G Committee recommendation; discuss next steps. Motion from last meeting was to patch around 2 desks, behind service desks. Renee could delegate this project to Eliza to keep this temp. Fix small.

c. First look at raw data from Engberg Anderson Architect's community engagement for Facilities Master Plan Project: Renee shared data.

D. Village/Library IGA Updates-Met with Susan Rider, Regis, Drew and Allie, Bonnie and Renee. In the old IGA that Village would cover water but since 2006, the Library has paid over \$20,000 in water bills. Regarding a 6 figure capital ask- security system caused re-purposing of a recent grant. Village expected the Library to have a definite number. Library made a counterproposal to the parking lot issue. Also talked about the security system: Museum part of the building cannot be locked down during a threat. Next IGA mtg. on 8/12.

VII. Executive Session-None

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

VIII. Any and all other business that may properly come before this committee a.

Scheduling August 2024 meeting-8/14/24 @ 4pm

IX. Adjournment-Shaul moved, Jardine 2nd all @ 5:38 pm

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the July 10, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 9 am on July 10, 2024.